

St. Mary's Church.
Ambleside
Church Building Facilities.

Thank you for choosing to use our church building for your event. We hope that you will be satisfied with the facilities. We welcome any comments or suggestions which you may wish to make - Please pass these to our Parish booking Agent.

Access

Access to the church building should be by arrangement with the parish booking agent. Arrangements to secure the building after use should be confirmed with the parish booking agent. There is no access to hirers to the church office.

Heating.

Heating is by gas fired central heating. Please arrange heating to be turned on with Parish booking agent.

Lighting

Light switches for the nave and north and south aisles are in the glass fronted switch cupboard immediately outside the entrance door to the church office. The lights are of a type that need to warm up to their full brightness. If turned off they need to cool down before they will turn on again.

Light switches for the chancel and sanctuary area are on the wall behind the organ console in the Wordsworth Chapel

Toilets

A single unisex toilet is in the entrance lobby

Extra Seating

250 additional chairs are located in the chairs store off the south porch. They should be stacked in multiples of 12 and care should be taken that they are stacked correctly to avoid unbalanced or misshapen stacks. To wheeled chair movers are available in the chair store. Hirers are responsible for setting out the extra chairs and returning them to the chair store.

Kitchenette

A kitchenette is available on request for making tea and coffee for a limited number. Hirers are responsible for bringing their own tea, coffee, milk, sugar, biscuits, washing up liquid and tea towels. Hirers are responsible for washing up any crockery used and arrangements for access to the kitchenette and turning on the hot tap water should be clarified with the Parish booking agent.

Cleaning Materials

A brush and dustpan is located in the right hand under counter cupboard in the kitchenette and a small waste bin is under the light switch cabinet adjacent. A soft floor broom is available in the South porch and a mop and bucket is kept in the North Porch. **Disposal of rubbish arising from parties etc is the responsibility of the hirer. Any rubbish left that requires taking to the council depot will be charged at £10 per trip.**

Fire Precautions

Automatic emergency lighting is fitted throughout the building. Keep all Fire Exits clear when the church building is in use. Appropriate fire extinguishers are located by the exits.

First Aid.

A first Aid Kit is kept in the office by the main door. Please enter all accidents in the accident book provided and inform the Parish Booking Agent of any incident.

We thank you for your cooperation and trust that your event will be successful.